



KINGSTON FRONTENAC
Anti-Violence Coordinating Committee
working together to decrease domestic and sexual violence

KFACC Membership Meeting

Thursday December 7, 2017, 9:00 AM – 10:30 AM

The Community Room, Kingston Police Headquarters

705 Division St, Kingston, ON.

MINUTES

Attendees:

Donna Forster, Antje McNeely, Michele Arsenault, Margot Coulter, Jean Quinn, Kathy Cabral, Terri Kennedy, Julie Parent, Kim Irvine-Albano, Kim Graham, Kevin Raison, Colleen Fairholme, Debbie Klassen, Brea Hutchinson, Lisa Fox, Gaitree Oogarah

Regrets:

Pam Havery, Julie Vanden Akker, Sarah Hynes, Katie Clarke, Sharon Ash, Kathy Reid, Kathy Brunelle, Bailey Gerrits, Barbara Hough, Kathy Thompson, Jane Lewis, Michelle Zigman, Elayne Furoy, Elizabeth Stevenson, Shane Wannamaker, Sgt. Moore, Lousanne Rode, Kelly Rathwell

1. Welcome and Introductions: *Donna Forster, ED K3C, Co-Chair KFACC*

2. Approval of Agenda

- Approved with no changes

3. Approval of Minutes from November 2, 2017

- Approved with no changes

4. Call for Conflicts of Interest / Respectful Communication

- No conflicts announced

5. Action Items from November 2, 2017 Meeting

5. A. ARAO Training

- Margo will inquire at Queen's about if ARAO training is available (Stephanie Simpson, Director, Queen's Human Rights Office. ss33@queensu.ca / (613) 533-6886 ext. 75194)
- See #6: Funding for Training for Victim's Week In 2018 re: using the funding to finance Beth Jordon ARAO Training.

5. B. Anonymous Letter re: FACSFLA

- Donna has sent the letter to Heather Morrison, Chair of the FLCFLA and they will

review the information.

5. C. Workgroup Terms of Reference and Budget Planning

- The Terms of Reference template has been sent out to the Workgroups (December 4, 2017) and it has been requested that each group complete and return it to info@kfacc.org for January 2018 for KFACC to be in compliance with MCSS standards.

5. D. Community and Survivor Members on the Administrative Workgroup

- Donna will take back to the Administrative Group and will bring back to the Membership in January 2018.

6. Funding for Training for Victim's Week In 2018

- It is KFACC's turn to apply for the funding for training for Victim's Week in 2018 – should we use the \$5000.00 for Beth Jordan's ARAO training?
 - Membership votes yes
- Brea, Julie and Donna will complete the funding application and contact Beth Jordan
 - Will confirm if the \$8000.00 quoted covers 1 or 2 days of training and if materials are included
 - If a full day Train the Trainer session or if a modified general training can be set up at a lower cost for the larger community addressing in a broader sense the issues around victims.
- Involve L&A once the information is confirmed with Beth.

Workgroup Updates

- **Safety Planning Workgroup**
 - ⇒ Have not met since September
 - ⇒ Have completed a checklist that is being used to get feedback from key agencies
 - ⇒ Membership requests an in-depth update at the January 11, 2018 meeting re: comprehensive safety planning and the specific checklist for referrals.
- **Diversity Workgroup**
 - ⇒ No update at this time
- **Communication & Media Workgroup**
 - ⇒ Survey results show 56% of respondents would like KFACC to hold Social Media training:

	STRONGLY AGREE	AGREE	NEITHER AGREE OR DISAGREE	DISAGREE	STRONGLY DISAGREE
It is essential that we use social media to communicate with the public	53.85% 14	42.31% 11	3.85% 1	0.00% 0	0.00% 0
We need to better coordinate how members use social media	26.92% 7	46.15% 12	26.92% 7	0.00% 0	0.00% 0
My agency could use social media training	24.00% 6	32.00% 8	32.00% 8	12.00% 3	0.00% 0
My Agency would welcome shared	20.00%	40.00%	32.00%	8.00%	0.00%

member content	5	10	8	2	0
I would welcome a social media discussion group where I could learn and share	28.00% 7	28.00% 7	36.00% 9	4.00% 1	4.00% 1

⇒ Brea will ask Associate about training specific to social media

- **Public Education & Advocacy Workgroup**

⇒ Human Trafficking Knowledge Exchange set up for January 31st 2018 from 830am to Noon at KCHC, 263 Weller Ave., Kingston. With a panel first followed by discussion

⇒ to “Hear from community agencies already working with survivors in Kingston and learn what your agency can do to help create a community based response for survivors of human trafficking for the purpose of sexual exploitation”

⇒ Eventbrite invitation and posting on social media shortly (Anna to set up)

- **Protocol Workgroup**

⇒ Lisa Fox is now the Chair

⇒ Online training is now offline while the content is reviewed and Lisa will send updates to Francis to implement.

⇒ Looking for terms of reference

⇒ They are using their budget to develop a one sheet Protocol reference and on ARAO revision

⇒ Will look at the Child Abuse protocol in 2018 to cross reference/coordinate with the SA/DV Protocols (it is being reviewed by other Agencies)

- **KAVAC**

⇒ Holding a recruitment day on January 27, 2018 at KPF and will be sending out a poster soon.

- **Administrative Workgroup**

⇒ Each Workgroup need to draft Terms of Reference of to follow the Ministry mandate.

⇒ Need to know by January what the Workgroups are planning for their budgets.

7. Community Updates

9. Next Meeting

Thursday January 11, 2018 @ 9:00AM - 10:30AM

Kingston Police Force Headquarters in the Community Room,

705 Division St, Kingston, ON