



KFACC Membership Meeting

Thursday March 23, 2017, 9:00 AM – 11:00 AM
Renaissance Event Venue
285 Queen Street, Kingston, ON.

MINUTES

Attendees:

Donna Forster, Margot Coulter, Janet Lee, Antje McNeely, Kerrie Anne Roantree, Chantel Lecompte, Steve Woodman, Jami Cole, Dorothy Evans, Jamie (CFF), Colleen Fairholme, Liane Proulx, Jean Quinn, Lousanne Rode, Michele Zigman, Lillian Van Wieje, Michelle Arsenault, Juliane Porritt, Frank Howard

Welcome and Introductions: Donna Forster, ED K3C, Co-Chair KFACC

Approval of Agenda

1.0 KFACC Presentation of Strategic Planning Recommendations

KFACC Strategic Planning Recommendation Power Point Presentation by Margot Coulter

2.0 Discussion of Topics from the KFACC Presentation

2.1. Membership with KFACC Will Be Open to the Community with Registration

- *A Community Membership Form has been developed which outlines the Vision, Mandate, Principles and Beliefs that guide and inform our work.*
- *Community members sign off on a Statement of Commitment to accept and adhere to the mandate, belief statements, guiding principles and accountability mechanisms for KFACC.*

Discussion: Should KFACC open the membership?

- Put a conflict resolution process into the Community Membership Form
- Any activity that goes against KFACC values will result in having the membership revoked

***VOTE:**

- **Yes** - with the above suggestions added to the Community Membership Form

2.2. The Steering Committee Becoming the KFACC Administrative Group

- *The Steering Committee will continue to hold monthly meetings until the transition ends at which point the Steering Committee will become the KFACC Administrative Group.*
- *The Administrative Group will be responsible for managing finances and responding to the Ministry, and will meet bi-monthly in advance of the general meeting.*

Discussion:

- 2 hours is too long a meeting unless there is a speaker
- Member Agencies should always try to have a representative at the meeting
- Meet bi-monthly or monthly?
- Bi-monthly is too long – we will lose the momentum
- Other groups meet monthly
- Meet monthly with every other month having a speaker – one hour for a meeting with no speaker and 2 hours for a meeting with a speaker
- Meet at 9:00 am unless it is a Lunch N Learn

***VOTE:**

- **Yes** - meet monthly starting on April 13, 2017 at 9:00 am
- **Yes** - the Member Agencies and Workgroups will take turns addressing Members at the meetings
- **Yes** - Continue holding Lunch N Learn's quarterly with guest speakers

***NOT DECIDED:**

- The Administrative Group will be responsible only for managing finances and responding to the Ministry, and will meet in advance of the general meeting
- The KFACC Admin used to do much more - we need Member feedback to address the budget and directions

2.3. Workgroups will Replace Committees and Sub Committees

- *Workgroups will replace sub committees: a Communication & Media Workgroup, a Public Awareness Workgroup, a Diversity & Engagement Workgroup would start up (joining the Safety Planning Workgroup and the Protocol Workgroup) to develop KFACC moving forward. The Workgroups will present to the community at the meetings.*
- *Other Workgroups that are project and issue based can be set as needed to address emerging trends where they develop the task and timetable, and are evaluated by the Membership.*

Discussion:

We are all volunteers and can only do so much – we need the membership to engage

Request for Workgroup Leads and Co-facilitators (one year tenure)

Proposal is to be bottom up instead of top down based on your recommendations

Give some thought to the Working Groups and what you would like to be involved with and we can discuss this again on April

***VOTE:**

***NOT DECIDED:**

- The Administrative Group will be responsible only for managing finances and responding to the Ministry, and will meet in advance of the general meeting
- The KFACC Admin used to do much more - we need Member feedback to address the budget and directions
- Workgroup approval and Leads and Co-facilitators (one year tenure) role

3.0 FACSFLA Presentation

Signs of Safety, the New Service Delivery Model with the FACSFLA

Keynote Address by Lillian van Wijk,

Director of Service/Directeur Des Service,

Family & Children's Services of Frontenac, Lennox & Addington

4.0 Member Announcements

5.0 Date of Next meeting

April 13, 2017 @ 9:00AM - 11:00AM

Kingston Police Force Headquarters