



**KINGSTON FRONTENAC**  
Anti-Violence Coordinating Committee  
*working together to decrease domestic and sexual violence*

## **KFACC Membership Meeting**

**Thursday October 5, 2017, 9:00 AM – 10:30 AM**  
**The Community Room, Kingston Police Headquarters**  
**705 Division St, Kingston, ON.**

### **MINUTES**

---

#### **Attendees:**

Donna Forster, Antje McNeely, Julie Vanden Akker, Brea Hutchinson, Jean Quinn, Kathy Cabral, Bailey Gerrits, Jane Lewis

#### **Regrets:**

Pam Havery, Michele Arsenault, Elayne Furoy, Michelle Zigman, Kevin Raison, Kim Irvine-Albano, Kim Graham, Jane Lewis, Sarah Hynes, Tracey Harrod, Judy Morrow, Margot Coulter, Colleen Fairholme, Lousanne Rode, Katie Clarke, Sharon Ash, Kathy Reid, Kathy Brunelle, Terri Kennedy, Julia Fournier, Sean Bambrick, Barbara Hough, Kathy Thompson, Gillian Gunn, Tamara White, Jackie Donaldson, Julie Parent, Olivia Furlonger, Cpl Leahanne Morrison, Lisa Lund

---

**1. Welcome and Introductions:** *Donna Forster, ED K3C, Co-Chair KFACC*

**2. Approval of Agenda**

- Approved with changes. Add 7.1 – Anonymous Letter

**3. Approval of Minutes from September 7, 2017**

- Approved with no changes

**4. Call for Conflicts of Interest / Respectful Communication**

- No conflicts announced

**5. Action Items from September 7, 2017 Meeting**

**5.1 Fall Training**

i. **ARAO:**

Donna Forster has left a message for Amanda at HARS regarding the Membership consensus on the ARAO training.

**Waiting for an update from Elayne Furoy and the Diversity Workgroup** regarding the budget to:

- Set up ARAO training with a two tier approach i.e. Front Line and Leadership
- Invite other organizations to offset costs i.e. coordinate with Napanee and Belleville?
- Organize an introductory session next spring and budget for full training in the fall of 2018

ii. **Media Training Session with Pam Cross:**

8 spots still available for the training session, please RSVP by October 11 for October 13, 2017 8:30am to 12:00pm training session, maximum 20 attendees set up.

**6. Workgroup Updates**

- **Safety Planning Workgroup**

- No one from the Workgroup in attendance

- **Diversity Workgroup**

- No one from the Workgroup in attendance
- Looking to have Amanda from HARS to replace Deb Kinder

- **Communication & Media Workgroup**

- Jean Quinn has joined the Workgroup to provide a Survivor perspective and will talk to KAVAC Members about the survivor commentary.

- The case study is being set up as a road map through the agencies with anonymous survivor commentary at each agency stop. We will need Agency representatives for the video.

- Looking at developing it in modules and podcasts posted online.

**Feedback:**

Look at the accessibility of the video itself and how to get a larger audience i.e. through Queen's and St. Lawrence etc., share on social media.

**Action Items:**

Bailey Gerrits is going to talk with Pam Cross about filling out the tagline "Kingston Works Together!"

Anna – move Agency map to the front page (will have to look at the setup first)

- **Public Education & Advocacy Workgroup**

- Kathy is withdrawing from the Workgroup but will continue to provide insight
- Continuing to develop the Response Tree focusing on how to seamlessly manage
- Looking at costs of holding a World Café in January 2018 to identify gaps in service

- **Protocol Workgroup**

- Looking at updating the Protocols from an ARAO perspective
- Links to the online training have been removed from the website

- **KAVAC**

- Looking at fundraising but KAVAC is not a charitable organization

- Jean is asking about C&M Workgroup video participation

- **Administrative Workgroup**

- Each Workgroup need to draft Terms of Reference of to follow the Ministry mandate

- Need to know by December what the Workgroups are planning for their budgets

**Feedback:**

Consider opening up the Administrative Workgroup to the community at whole by having a Community Member and a Survivor member in addition to the Agency Members.

**Action Items:**

Donna to take opening up the Administrative Workgroup back for discussion

## 7. KFACC Chair Discussion

### 7.1 Anonymous Letter

- KFACC received a 3 page anonymous letter with no return address from "Community Members" that was also sent to the heads of some of the Agencies, along with Kingston's MP, MPP and Mayor, regarding a fear of reprisal when reporting on lack of services, abuse, and criminal behavior by staff at the FACSFLA.
- KFACC has no way to respond as there is no return address or contact information
- KFACC does not know if the letter was also sent to FACSFLA
- KGH has received phone calls regarding cases being reopened due to lack of FACSFLA response (Pediatric SA Unit)

**Action Items:**

- Donna will send the letter to the FACSFLA Board of Directors

- Donna will email the Administrative Group

- Antje to talk with Steve Woodman

- Antje will take the letter to the KPF SA Minors Unit

- KFACC will ask to be kept apprised of the situation and what next steps will be taken

## 8. Community Updates

### 9. Next Meeting

*Thursday November 2, 2017 @ 9:00AM - 10:30AM*

*Kingston Police Force Headquarters in the Community Room,*

*705 Division St, Kingston, ON*