



**KINGSTON FRONTENAC**  
Anti-Violence Coordinating Committee  
*working together to decrease domestic and sexual violence*

## **KFACC Membership Meeting**

**Thursday September 7, 2017, 9:00 AM – 10:30 AM**

**The Community Room, Kingston Police Headquarters**

**705 Division St, Kingston, ON.**

### **MINUTES**

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#### **Attendees:**

Donna Forster, Pam Havery, Michele Arsenault, Julie Vanden Akker, Elayne Furoy, Michelle Zigman, Kevin Raison, Kim Irvine-Albano, Kim Graham, Jean Quinn, Kathy Cabral, Jane Lewis, Sarah Hynes, Tracey Harrod, Judy Moreau

#### **Regrets:**

Antje McNeely, Margot Coulter, Colleen Fairholme, Lousanne Rode, Katie Clarke, Sharon Ash, Kathy Reid, Kathy Brunelle, Terri Kennedy, Julia Fournier, Sean Bambrick, Barbara Hough, Kathy Thompson, Gillian Gunn, Tamara White, Jackie Donaldson, Julie Parent, Olivia Furlonger, Cpl Leahanne Morrison, Lisa Lund

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**1. Welcome and Introductions:** *Donna Forster, ED K3C, Co-Chair KFACC*

**2. Approval of Agenda**

- Approved with changes. Add KFACC Chair Discussion to Agenda

**3. Approval of Minutes from June 8, 2017**

- Approved with no changes

**4. Call for Conflicts of Interest / Respectful Communication**

- No conflicts announced

**5. Vote: Move Membership Meetings to the first Thursday of the Month??**

- Membership voted to move meetings to the first Thursday of each month

**6. Action Items from June 8, 2017 Meeting**

**6.1 Fall Training**

- ARAO:** Donna Forster and Deb Kinder met with Beth Jordon in June 2017. Budget for full day ARAO Train the Trainer would be up to \$8000.00 but can set up modified event for less. Point rose that it would be hard to complete ARAO

Train the Trainer without doing ARAO training first.

Consensus:

- Set up ARAO training with a two tier approach i.e. Front Line and Leadership
- Invite other organizations to offset costs i.e. coordinate with Napanee and Belleville?
- Organize an introductory session next spring and budget for full training in the fall of 2018
- Donna Forster to contact Amanda at HARS, Elayne Furoy to take back to the Diversity Workgroup

ii. **Media Training Session with Pam Cross:**

October 13, 2017 8:30am to 12:00pm training session, maximum 20 attendees set up.

## 6.2 Grassroot Community Group Funding

i. **Review Funding Application Form:**

- Anna to add "Acknowledge KFACC at your event" to the form

ii. **Review Reoccurring Yearly Events Calendar:**

Additional events added to the list. Anna to update form

iii. **Review Workgroup Expense Form:**

Complete

## 7. Workgroup Updates

- Safety Planning Workgroup – Meeting in September 2017
- Diversity Workgroup – Meeting in September 2017
- Communication & Media Workgroup – Putting together a media contact list, working on a coordinated social media communication strategy, developing a video outlining positive connections within KFACC

**Feedback** – Ensure Survivor input on video, include LGBTQ+, focus on real people telling their stories as opposed to a focus on the Agencies.

- Public Education & Advocacy Workgroup – Response tree being developed, Human Trafficking training session discussed, Knowledge exchange between agencies being organized.
- Protocol Workgroup - Disclaimer to be posted on the KFACC website above Protocols, Kim Graham to send to Anna, Anna to post on website.

Protocols need to be changed to be ARAO –look at using Workgroup funding to hire someone to complete revisions.

Child Protocol – there will be revisions coming in spring of 2018. Michelle Arsenault will keep the Protocol Workgroup up to date.

## 8. Budget Update

\$2000.00 earmarked for each Workgroup to be used by March 2018, Admin and Administration costs and Small Grant Funding.

**9. KFACC Chair Discussion**

KFACC's service contract falls under MCSS funding guidelines and is administered through KIH; MCSS mandates chair options.

To be reviewed by the Administrative Group and placed on the October Agenda for discussion

\*SAC Kingston Administrative Group Representative?

**10. Community Updates**

**11. Next Meeting**

*Thursday October 5, 2017 @ 9:00AM - 10:30AM*

*Kingston Police Force Headquarters in the Community Room,*

*705 Division St, Kingston, ON*