



KFACC Membership Meeting

Thursday February 6, 2020, 9:00 AM – 10:30 AM

Kingston Police Headquarters, 705 Division St, Kingston, Ontario

MINUTES

Attendees:

Kim Irvine-Albano (Resolve), Brea Hutchinson (SACK), Theresa Metcalfe (KIH), Lisa Fox (KIH), Terri Kennedy (KPF), Laurie Rabbie (Ontario Works), Anya Brooker (SLC), Mabel Delaney (KAVAC), Julie Parent (JHS), Elizabeth Stevenson (ILCK), Rebecca McLaughlin (EFry), Rifaa Carter (KAVAC), Leigh Martins (KIH), Tracey McCallum (ODSP),

Regrets:

Carolyn Rice (KPF), Michele Arsenault (V/WAP), Nilani Loganathan (Queen's), Jane Lewis (KHSC), Kevin Raison (Resolve), Paula Laughlin (Victim Services), Lousanne Rode (FACSFLA), Jackie Smith (HARS), Sam Galati (SACK), Tammy Wright (Youth Diversion), Angela Watson (Kingston Home Based), Deb Wood (Purple Posse), Alicia Audet (Supervised Access Centre), Sharon Ash (CFB Kingston), Kathy Reid (KHSC), Mhairi Knapp (KPF), Susan Potvin (KFL&A Public Health), Ellen Heinke (ISKA), Kate Melendy (CFB Kingston), Kelly Rathwell (Justice), Colleen Fairholme (KMFRC), Kathy Cabral (Ontario Works), Kathy Thompson (Resolve), Alicia Dornan (FACSFLA), Nancy (ONWA), Debbie Klassen (Ontario Works), Amanda Lane (EFry), William Hebert-Vendramini (QLAC), Robert (KPF), Jennie (KHSC), Cheryl Monk, Jean Quinn (KAVAC), Laura Jantzi (ISKA), Kim Graham (SACK),

1. Welcome and Introductions: *Kim Irvine-Albano, Resolve, Co-Chair KFACC*

2. Acknowledgement

"To begin, let us acknowledge that Kingston is situated on traditional Anishinaabe and Haudenosaunee territory. We are grateful to be able to be live, learn and play on these lands."

To acknowledge this traditional territory is to recognize its longer history, one predating the establishment of the earliest European colonies. It is also to acknowledge this territory's significance for the Indigenous peoples who lived, and continue to live, upon it – people whose practices and spiritualities were tied to the land and continue to develop in relationship to the territory and its other inhabitants today.

3. Approval of Agenda

- Approved with no changes

4. Approval of Minutes from January 9, 2020

- Approved with no changes

5. Call for Conflicts of Interest / Respectful Communication

- No conflicts announced

6. Risk Watch Program Information Session - Sgt Carla Stacey

- 12 organizations in the Kingston area launched the Community Risk Watch initiative, a collaborative, multi-agency program that will work to meet the needs of individuals and families experiencing acutely elevated levels of risk.

Participants in the Kingston Community Risk Watch program include both the Algonquin Lakeshore Catholic and Limestone District School Boards; Addiction and Mental Health Services of KFL&A; Ministry of Community Safety and Correctional Services; Family and Children's Services of Frontenac, Lennox and Addington; Ontario Provincial Police; Kingston Police; City of Kingston; Pathways for Children and Youth; Victim Services of Kingston and Frontenac and Youth Diversion.

Representatives from these organizations will meet on a weekly basis for a 'situation table' discussion where individual cases will be presented, discussed and evaluated. After assessing situations and needs, rapid intervention will take place and representatives from certain organizations involved can help will deliver their intervention within 48 hours. "They will do a 'door knock' where they will go visit the family and offer the services; It is not about going and enforcing or apprehending, it is about going and offering assistance through services."

- They meet every Wednesday morning at KPF.
- The risk must be high level enough that information can be shared between agencies; agencies bring forward individuals and the table will decide as a group if they meet the criteria/level for intervention and assistance. Must be "AT" significant risk or "IN" significant risk.
- The Risk Watch program is geared to mental health and to help identify needs (i.e. food, housing); together the agencies come up with a plan and move forward with assistance through multiple agency efforts. The agency/person who brings the individuals name forward takes that information from the Risk Watch table back to that individual. There are strict guidelines and anonymous usage in place; in most instances there is no issue with consent and/or the individual gives consent in advance.
- KFACC could have a representative at the Risk Watch table; a KFACC representative could come and sit in on a meeting to see if there is a fit. If KFACC would like a permanent seat then that person would need to take a training session and sign an NDA.
 - KFACC was discussing setting up a Risk Watch table for SA/DV – do we need to reinvent the wheel or start taking part in the already established table?
 - Google Risk Watch for further information
 - The Protocol Workgroup will look at the information and discuss representation; to be discussed in the Strategic Planning session.

7. KFACC Strategic Plan Review Step #5:

“Make it safer for women and men to report and access services”

Note: In the next strategic plan let's not have a gender binary as stated above

- A) Have a Kingston wide safety plan
 - We have a risk assessment but not a city wide safety plan
 - KPF, Resolve, KIH all use the CLEO plan
 - “we already know the risks”
- C) Getting involved in Risk Watch and other tables (i.e. L&ADV3C) will help us access services outside of KFACC for our clients
- E) Respond to high risk situations
 - We are presently looking at the Risk Watch table
 - The city is developing a wellness and safety/risk assessment
 - IPV is not as visible as some other crimes

8. Action Items from January 9, 2020 Meeting (Highlighted)

8. A. Victim Weeks Funding

- 2 years ago we used the funding for the AR/AO Part 1 training with very positive feedback
- It is Kingston's turn to apply for the funding (Napanee and Kingston switch each year)
- Theme is “Celebrating Courage” this year
- Brea will apply on behalf of KFACC to fund Part 2 of the AR/AO training

8. B. Political Advocacy Workgroup

- To address media communication in a timely fashion
- To make recommendations to the Administrative Group and Membership

Comments:

“Reporting facts is not something we should shy away from”

“Using appropriate respectful language should be OK”

“Does KFACC have a political voice? Does KFACC want a political voice?”

“It should represent the survivor voice”

“KFACC has been avoiding addressing this through a lack of engagement; if we don't address these issues who will on behalf of Kingston?”

Decision:

Brea Hutchinson will Co-Chair

Laurie Rabbie (City of Kingston) and Lisa Fox (KIH) will take back to their agencies and ask for a representative for the Workgroup – will report back to Brea directly.

8. C. KFACC Meeting Format Discussion

Monthly vs Quarterly Meeting Format

Take comments to the Strategic Plan:

- Workgroups still meet monthly
- Quarterly Lunch N' Learns were popular
- Presentations are very good for information sharing and knowledge
- Unplanned conversations are very important and fruitful; if we went to a quarterly format we would need some unstructured time scheduled, not just presentations

9. Action Items from January 9, 2020 Meeting (Highlighted)

9. A. EAC Workgroup Access to KFACC Social Media

- The EAC Workgroup will put together a social media policy for KFACC that address the parameters of what the Workgroup expects to post (i.e. event video's, photos, interviews?) and will explain the direction/limits of political advocacy the Workgroup expects to head towards.
- KFACC has agencies that are government, non-profit, funded by government and independent which would need to be addressed in the policy. **Once this policy has been drafted Anna will send it to the Administrative Group for review.**

9. B. Strategic Plan Consultant

- Judith Moses and Donna Joyce have retired
- Anna has emailed Joan Riggs and Kim Allen and ask if they would like to be included in the RFP process; waiting to hear back
- Anna has written an RFP and it has been reviewed and authorised by the Chairs
- **Anna will email out the RFP to those who would like to be included with a response date of February 28, 2020**

Discussion Points:

- Need to take a fresh look at KFACC's direction and potentially take a different direction from the last Strategic Plan; went from top down to bottom up – maybe meet in the middle
- Criteria from Membership; must have a background in SA/DV, an understanding of survivors and the community and it would be beneficial if has an idea of who/what KFACC is/does

10. Budget

- \$5500 left for Strategic Plan
- OWD funding of \$3900 coming in as well
- EAC Workgroup has been given an additional \$1500 for a speaker
- EAC Workgroup has been given an additional \$300 to reprint the Tips and Tricks handout
- Workgroups have been directed to have all bills in by March 31, 2020

11. Workgroup Updates

- **Diversity Workgroup**
 - ⇒ Meeting on February 18
 - ⇒ Have sent out a survey to membership on training interests with 26 responses to date
- **Education Advocacy & Communication (EAC) Workgroup**
 - ⇒ Met January 31st at the Maltby Centre, meeting next on February 14
 - ⇒ Have been in contact with Tend regarding booking Françoise Mathieu (M.Ed., CCC., RP, Specialist in High-Stress Workplaces and ED at TEND). Cost for the speaker will be \$9000.00 taxes in. Booking for June 23, 2020.
 - ⇒ Ramada 401/Division. Cost for the room and refreshments will be \$4000.00; room has been booked for June 23, 2020.
 - ⇒ 80 tickets will be offered to KFACC members for 2 weeks at \$100 per ticket and then offered to the community at large; room will be set up for 90 to accommodate the EAC Workgroup members
 - ⇒ \$100 per person charge to attend
- **Protocol Workgroup**
 - ⇒ Meeting today and gathering agency updates
 - ⇒ When done it will simply be an update with no ceremony
 - ⇒ Looking at Risk Watch
- **KAVAC**
 - ⇒ Deirdre is the Chair, Jeannie is taking a break from all meetings but has agreed to be Consulting Chair
 - ⇒ Want to do an event for International Women's Week
- **Administrative Workgroup**
 - ⇒ Theresa Metcalfe has joined
 - ⇒ MCCSS 2018/2019 report is due the end of February
 - ⇒ Brea will be representing KFACC at the L&ADV3C
 - ⇒ The petty cash letter has been sent to KIH on behalf of KAVAC

12. Community Updates

13. Next Meeting

Thursday March 5, 2020 @ 9:00AM - 10:30AM

Kingston Police Force Headquarters,

705 Division St, Kingston, ON