



KFACC Membership Meeting

Thursday October 4, 2018, 9:00 AM – 10:30 AM
The Community Room, Kingston Police Headquarters
705 Division St, Kingston, ON.

MINUTES

Attendees:

Kim Irvine-Albano, Michele Arsenault, Kathy Thompson, Laurie Rabbie, Tamara White, Jackie Smith, Jean Quinn, Anya Brooker, Kevin Raison, Lisa Fox, Alicia Dornan, Terri Kennedy,

Regrets:

Pam Havery, Kim Graham, Julie Parent, Jane Lewis, Antje McNeely, Debbie Klassen, Margot Coulter, Sarah Hynes, Sharon Ash, Kathy Reid, Kathy Brunelle, Barbara Hough, Michelle Zigman, Elizabeth Stevenson, Kelly Rathwell, Colleen Fairholme, Gaitree Oogarah, Kathy Cabral, Larissa Donovan, Elizabeth Peterson, Tara Reid, Sue Smith, Susan Potvin, Lousanne Rode, Brea Hutchinson, Martha Dougherty, Alicia Audet,

1. Welcome and Introductions: *Kim Irvine-Albano, Resolve, Co-Chair KFACC*

2. Approval of Agenda

3. Approval of Minutes from September 6, 2018

- Approved with no changes

4. Call for Conflicts of Interest / Respectful Communication

- No conflicts announced

5. Safety Planning Workgroup Update

- 1.5 years working to the goal of a crossover form.
- Looked at Dr. Peter Jaffe's work and at resources other communities are using as well as conducted surveys and received feedback to develop a safety plan that would fit with our agencies.
- Compared and collaborated with OPP, VWAP, KIH, Resolve, etc., then has the form reviewed by survivors.
- Had to be able to maintain confidentiality as the agencies cannot share information, but clients can share their own information.
- The document is now completed and is in an online fillable form which can be downloaded. Next steps:

- Training for agencies in use
- Training for referral to other agencies, with client consent (located at the bottom of the form), for follow-up when the form shows a representation of a higher level of risk.
- Have translated to French and Arabic and post on KFACC website with an explanatory statement, information on translation services, and information on the top 3 agencies to take the form to after self-assessment.
- Form will be reviewed after training for changes and updates. There is potential to add more columns with additional dates for agency updates as circumstances change.
- ***Suggestion to combine the safety planning training with the protocol training later this fall.***

6. Action Items from September 6, 2018 Meeting

6. A. Further Training and Funding for ARAO/Other Topics

- Still looking at whether to hold ARAO training part 2 and whether KFACC should conduct training or the Agencies will do it individually or in collaboration.
- The Public Education and Advocacy Workgroup is reviewing OAITH's training to see if they have any Social Media training that could be adapted for our area. If yes it will be sent to the Communication & Media Workgroup to develop.
- Anna will update the KFACC Welcome Kit, Community Membership Form, and the Community Grant form and add an acknowledgement of Indigenous land and add an ARAO perspective.
- Look at incorporating the Ground Rules exercise from Beth Jordan.

6. B. Administrative Group Participation on Workgroups

- If any of the Workgroups need a liaison the Administrative Group will help and support as needed, but their schedule does not allow for additional group attendance.
- KFACC is now member driven as per the 2016/2017 Strategic Plan.

7. Workgroup Updates

- ***Safety Planning Workgroup***
⇒ The Risk Assessment Checklist is done – details above
- ***Diversity Workgroup***
⇒ No update
- ***Communication & Media Workgroup***
⇒ No update
- ***Public Education & Advocacy Workgroup***
⇒ The Public Education and Advocacy Workgroup is reviewing OAITH's training to see if they have any Social Media training that could be adapted for our area. If yes it will be sent to the Communication & Media Workgroup to develop.

- ***Protocol Workgroup***

- ⇒ Will be announcing a 2 day training at the end of November

- ⇒ Lisa will send Anna the info to send out

- ***KAVAC***

- ⇒ “Faces of Abuse”: Working on an insert for the pamphlet as well as a 30 second to one minute public service announcement.

- ⇒ Holding elections in October.

- ***Administrative Workgroup***

- ⇒ No update

8. Community Updates

9. Next Meeting

Thursday November 1, 2018 @ 9:00AM - 10:30AM

***Kingston Police Force Headquarters in the Executive Boardroom,
705 Division St, Kingston, ON***