



KFACC Membership Meeting

Thursday October 7, 2021, 9:00 AM – 10:30 AM

VIA ZOOM

MINUTES

Attendees:

Kim Irvine-Albano (Resolve), Michele Arsenault (V/WAP), Jane Lewis (KHSC), Maryam Pandi (SACK), Kim Graham (SACK), Leigh Martins (KIH), Barb Lotan (Queen's), Wendy Smith (Parole Board), Debbie Klassen (Ontario Works), Nicole Rego (KAVAC), Emma Kuranowicz-Vyse (JHS), Barb Landry, MCCSS,

Regrets:

Theresa Metcalfe (KIH), Lillian Murdock (KPF), Paula Laughlin (Victim Services), Deirdre Reddick (KAVAC), Lisa Fox (KIH), Rifaa Carter (KAVAC), Laura Jantzi (ISKA), Deb Wood (Purple Posse), Jayne Graham (Purple Posse), Julie Langan (JHS), Kevin Raison (Resolve), Terri Kennedy (KPF), Geanina Circei (SACK), Alicia Lambert (Supervised Access), Antonia Racz (SHRC), Susan Potvin (KFL&A Public Health), Jackie Smith (HARS), Tammy Wright (Youth Diversion), Sam Galati (KMFRC), Lousanne Rode (FACSFLA), Lisa Kirkby (CFT), Marg McDade (VWAP), Lisa Kirkby (CFT), Angela Watson (Kingston Home Based), Alicia Audet (Supervised Access Centre), Kathy Reid (KHSC), Kate Melendy (CFB Kingston), Kelly Rathwell (Justice), Colleen Fairholme (KMFRC), Kathy Cabral (Ontario Works), Kathy Thompson (Resolve), Alicia Dornan (FACSFLA), Amanda Lane (EFry), Anya Brooker (SLC), Mabel Delaney (KAVAC), Elizabeth Stevenson (ILCK), Rebecca McLaughlin (EFry), Tracey McCallum (ODSP), Laurie Rabbie (Ontario Works),

1. Welcome and Introductions:

2. Acknowledgement

"To begin, let us acknowledge that Kingston is situated on traditional Anishinaabe and Haudenosaunee territory. We are grateful to be able to be live, learn and play on these lands."

To acknowledge this traditional territory is to recognize its longer history, one predating the establishment of the earliest European colonies. It is also to acknowledge this territory's significance for the Indigenous peoples who lived, and continue to live, upon it – people whose practices and spiritualities were tied to the land and continue to develop in relationship to the territory and its other inhabitants today.

3. Approval of Agenda

- Approved with no changes

4. Approval of Minutes from September 9, 2021

- Approved with no changes

5. Call for Conflicts of Interest / Respectful Communication

- No conflicts announced

6. Action Items

6. A. KFACC Survey Re: Membership Meeting Frequency: Monthly/Bi-Monthly/Quarterly

6. B. KFACC Survey Re: Membership Meetings: Continue with ZOOM or In Person?

6. C. KFACC Survey Re: Membership Meetings: Speakers (Topics and Frequency)

- Survey results are in:

Question 1

“How frequently do you think KFACC Membership meetings should be held?”

32 answers

- ⇒ Monthly: 7 (21.9%)
- ⇒ Bi-Monthly: 18 (56.3%)
- ⇒ Quarterly: 8 (25.0%)

Question 2

“Would you prefer the KFACC Membership meetings be in person or via ZOOM?”

32 answers

- ⇒ In person: 4 (12.5%)
- ⇒ Via ZOOM: 21 (65.6%)
- ⇒ A hybrid combination if possible: 9 (28.1%)

Question 3

“How often would you like speakers/presentations at the KFACC Membership meetings?” 32 answers

- ⇒ At every meeting: 6 (18.8%)
- ⇒ At a quarterly meeting: 27 (84.4%)

****Bi-monthly via ZOOM with quarterly speakers had the most votes in the survey***

- **Vote: YES to bi-monthly Membership meetings starting in 2022 with quarterly speakers via ZOOM**
 - No Membership meeting in December 2021 then meet in January 2022, March 2022, May 2022, July 2022, September 2022 and November 2022
 - Speakers will present every other bi-monthly Membership meeting (four times per year) starting in March 2022. Please send speaker suggestions to Anna to bring to the EAC Workgroup who will be arranging the speakers for us
 - The EAC Workgroup is looking to engage a speaker from the London/Kitchener One Stop for March 2022
 - Other topics and speakers should include informed consent and confirmed client consent

- Barb Lotan has access to the video “Broken Trust” and will arrange a showing if the Membership is interested

7. New Business

7. A. KFACC Equity – New Standing Item

- KFACC needs to implement actual ARAO and diversity by bringing it to life while implementing the new strategic plan. We need to ask what has been holding some individuals and communities back from engagement as we need representation from all of KFL&A’s communities, including our rural communities.
- KPF headquarters’ may not be a good choice as meeting venue if we want engagement from some communities. Not an issue now due to our ZOOM format, but should be looked at when we go back to an in person meeting format
 - Will need to ensure a large enough space that will fit our budget and any social distancing requirements
- Maryam will speak with Julie from the Diversity Workgroup and they will draft questions for a community survey; Maryam will send the questions to Anna who will set up the survey and send out

8. Strategic Plan Update

8. A. Strategic Plan Workgroup Update

- The Workgroup had its first meeting; we will be holding it after the Administrative Group meeting on the last Wednesday of the month for now. Michele is the Chair
- Rifaa and Jeannie represented KAVAC
- Went through first steps, the timeline and the workplan which has been setup to follow the five steps outlines by Rob in the strategic plan
- Would like a login work area set up on the new website with a link to a Google drive area for work collaboration
- First task is to draft the Workgroup terms of reference which they would like to be in place for January 2022

9. Budget Update

- \$14,170.20 spent YTD / \$13,180.80 remaining YTD
- Waiting on the ledger from KIH to confirm numbers

10. Workgroup Updates

- **KAVAC**
 - ⇒ Meeting at the end of October
 - ⇒ Have joined the VAWCC BBW Survivors Group – second meeting this month
- **Diversity Workgroup**
 - ⇒ No update
- **Education Advocacy & Communication (EAC) Workgroup**
 - ⇒ Have scheduled regular monthly meetings

- ⇒ Have conducted two training seminars (August with Dr. Dean Tripp and September with Julie S. Lalonde). Both were very well received.
- ⇒ Have had several people step away due to full agendas
- ⇒ Looking at booking speakers for 2022
- ⇒ Looking at helping Anna updating the KFACC Newsletter
- ⇒ Leigh may step in to help with the 1 Stop Shop
- ***Protocol Workgroup***
 - ⇒ Group is on a pause waiting for the Strategic Plan Workgroup to develop Terms of Reference so the two groups can work together to develop the community consent form
 - ⇒ Protocol edits are almost done
 - ⇒ Lisa Fox is on leave
 - ⇒ Next meeting is November 4th
- ***Administrative Workgroup***
 - ⇒ KCCU account has been activated
 - ⇒ Anna is attending the Provincial VAWCC Coordinator meetings on behalf of KFACC
 - ⇒ Website update is ongoing, Anna has started adding the content and the Administrative Group will be reviewing the site with Primal Glow Communication at the October 27th meeting

12. Community Updates

13. Next Meeting

Thursday November 4th, 2021 @ 9:00AM - 10:30AM

Via ZOOM