



KFACC Membership Meeting

Thursday November 3, 2022, 9:00 AM – 10:30 AM

VIA ZOOM

MINUTES

Attendees:

Theresa Metcalfe (KIH), Michele Arsenault (V/WAP), Kim Irvine-Albano (Resolve), Leigh Martins (KIH), Barb Lotan (Queen's), Jayme Blondin (SACK), Jennifer Knott (KPF), Andrea Grieves CFA&T), Yu Jier Kou (KCHC KIP), Sheryl Rathwell (Maltby), Dominique Morgan (KIH), Mandi Micks, (Corrections),

Regrets:

Maryam Pandi (SACK), Lillian Murdock (KPF), Paula Laughlin (Victim Services), Jane Lewis (KHSC), Deirdre Reddick (KAVAC), Alicia Lambert (Supervised Access), Jayne Graham (Purple Posse), Nicole Rego (KAVAC), K.C Gilbertson (FACSFLA), Kate Simpson (HARS), Michelle McCaugherty (EFry), Wendy Smith (Parole Board), Barb Landry (MCCSS), Laura Jantzi (ISKA), Kevin Raison (Resolve), Geanina Circei (SACK), Antonia Racz (SHRC), Susan Potvin (KFL&A Public Health), Tammy Wright (Youth Diversion), Sam Galati (KMFRC), Lisa Kirkby (CFT), Marg McDade (VWAP), Lisa Kirkby (CFT), Angela Watson (Kingston Home Based), Alicia Audet (Supervised Access Centre), Kathy Reid (KHSC), Kate Melendy (CFB Kingston), Kelly Rathwell (Justice), Colleen Fairholme (KMFRC), Kathy Cabral (Ontario Works), Kathy Thompson (Resolve), Alicia Dornan (FACSFLA), Amanda Lane (EFry), Anya Brooker (SLC), Mabel Delaney (KAVAC), Elizabeth Stevenson (ILCK), Rebecca McLaughlin (EFry), Tracey McCallum (ODSP), Laurie Rabbie (Ontario Works), Caitlyn Norwich (PS - Resolve), Sophia (PS - KIH), Julie Langan (JHS), Sara Legace (City of Kingston), Debbie Klassen (Ontario Works), Jess Gilmore (SACK), Kim Graham (SACK), Katie Sills (SLC), A (SACK), Andrea Grieves (CAT), Deb Gervais-Hermer (Land O'Lakes), Ashley O'Brien (ICH), Lisa Damczyk-Keuhl (E-Fry)

1. Welcome and Introductions:

2. Acknowledgement

"To begin, let us acknowledge that Kingston is situated on traditional Anishinaabe and Haudenosaunee territory. We are grateful to be able to be live, learn and play on these lands."

To acknowledge this traditional territory is to recognize its longer history, one predating the establishment of the earliest European colonies. It is also to acknowledge this territory's significance for the Indigenous peoples who lived, and continue to live, upon it – people whose practices and spiritualities were tied to the land and continue to develop in relationship to the territory and its other inhabitants today.

3. Approval of Agenda

- Approved with no changes

4. Approval of Minutes from September 8, 2022

- Approved with no changes

5. Call for Conflicts of Interest / Respectful Communication

- No conflicts announced

6. A Great Start for Families: Kahwá:tsire Ronwatiyenawá:se Centre Presentation

7. Action Items

7. A. KFACC Workgroup Budget Timelines

- Due the end of November 2022

7. B. KFACC Grant Update

- Grant forms have been submitted and we will hear back in December regarding the Community Foundation for Kingston & Area in support Of the KFACC Community Engagement Project

7. A. KFACC Meeting Format Survey Update

- In the survey the majority of Members would like to keep the meetings in a virtual format with the second choice being a hybrid format.
- If using a hybrid model, a suggestion was made that those physically in the meeting room log in on laptops so that they are visible on screen and audible to those joining virtually
- Suggestions for meeting locations (keeping in mind some concerns with certain locations) include:
 - Maltby Centre (lots of free parking)
 - Kingston Police Community Centre
 - Queens (no free parking)
 - FACSFLA
 - SACK – 10 in person in the Boardroom plus online
 - KCHC may have space, but no audio/visual
 - Resolve – Boardroom plus online, but limited street parking
 - City may be able to donate space
- Sheryl Rathwell (Maltby Centre) will inquire about using their meeting space and let us know

8. New Business

8. A. Protocol Workgroup Update

- The Protocol Workgroup has been rolled into the Strategic Plan Workgroup as of December 2022. If changes to the Protocols are needed in future, a working group will be struck to address the changes.

8. B. Administrative Group Update

- Theresa Metcalfe (KIH) is Co-Chair

- Deirdre Reddick (KAVAC) is replacing Maryam Pandi (SACK) as Co-Chair on the KFACC Administrative Group
- Maryam Pandi is stepping down as the ED of SACK as of January 1st, 2023. SACK will be represented on the Administrative Group by Interim ED Trina Martin

9. Budget Update

- KCCU Account as of January 2022 is \$11,380.00, + Lamar refund \$960.50 = \$12,340.50
- MCCSS Funding \$27351.00, - fund spent YTD \$22,288.84 = \$5062.16 left YTD

10. KFACC Equity Update

- Differed

11. Workgroup Updates

⇒ **KAVAC**

- Have not met
- Presenting at the January 2023 meeting

⇒ **Education Advocacy & Communication (EAC) Workgroup**

- The training with Francoise in October 26th had approximately 70 attendees
- Developed Ride Share Safety posters and information handouts in English and French. Posted on social media and on campus's going forward
- Looking at meeting speakers for 2023
- Looking at Lunch N'Learn for 2023

⇒ **Strategic Plan Workgroup**

- Looking at meeting in January 2023
- Looking at developing a virtual and/or bricks and mortar "one stop" location of services
- Looking at developing an informed common consent form
 - V/WAP has offered assistance with the development of a user friendly online informed common consent form
 - Looking to develop a respectful, informed path for clients and better , faster interactions for service providers
 - Maybe have a Lunch N'Learn on the consent form once a solid first draft has been completed

⇒ **Diversity Workgroup**

- Jayme Blondin is Chair
- Jayme will send updates

⇒ **Administrative Workgroup**

- Focus has been on completing the Community Foundation for Kingston & Area in support Of the KFACC Community Engagement Project
- Succession planning
- Budget

12. Community Updates

13. Next Meeting

Thursday January 12th, 2023 @ 9:00AM - 10:30AM

Via ZOOM