



KFACC Membership Meeting

Thursday September 8, 2022, 9:00 AM – 10:30 AM

VIA ZOOM

MINUTES

Attendees:

Maryam Pandi (SACK), Theresa Metcalfe (KIH), Michele Arsenault (VWAP), Deirdre Reddick (KAVAC), Lillian Murdock (KPF), Jane Lewis (KHSC), Rifaa Carter (KAVAC), Kim Graham (SACK), Leigh Martins (KIH), Debbie Klassen (Ontario Works), Andrea Grieves (CAT), Lisa Damczyk-Keuhl (E-Fry), Sheryl Rathwell (Maltby)

Regrets:

Kim Irvine-Albano (Resolve), Paula Laughlin (Victim Services), Barb Lotan (Queen's), Alicia Lambert (Supervised Access), Julie Langan (JHS), Sara Legace (City of Kingston), Jess Gilmore (SACK), Katie Sills (SLC), A (SACK), Jennifer Knott (KPF), Deb Gervais-Hermer (Land O'Lakes), Ashley O'Brien (ICH), Jayne Graham (Purple Posse), Nicole Rego (KAVAC), K.C Gilbertson (FACSFLA), Kate Simpson (HARS), Michelle McCaugherty (EFRY), Wendy Smith (Parole Board), Barb Landry (MCCSS), Laura Jantzi (ISKA), Kevin Raison (Resolve), Geanina Circei (SACK), Antonia Racz (SHRC), Susan Potvin (KFL&A Public Health), Tammy Wright (Youth Diversion), Sam Galati (KMFRC), Lisa Kirkby (CFT), Marg McDade (VWAP), Lisa Kirkby (CFT), Angela Watson (Kingston Home Based), Alicia Audet (Supervised Access Centre), Kathy Reid (KHSC), Kate Melendy (CFB Kingston), Kelly Rathwell (Justice), Colleen Fairholme (KMFRC), Kathy Cabral (Ontario Works), Alicia Dornan (FACSFLA), Amanda Lane (EFry), Anya Brooker (SLC), Mabel Delaney (KAVAC), Elizabeth Stevenson (ILCK), Rebecca McLaughlin (EFry), Tracey McCallum (ODSP), Laurie Rabbie (Ontario Works),

1. Welcome and Introductions:

2. Acknowledgement

"To begin, let us acknowledge that Kingston is situated on traditional Anishinaabe and Haudenosaunee territory. We are grateful to be able to be live, learn and play on these lands."

To acknowledge this traditional territory is to recognize its longer history, one predating the establishment of the earliest European colonies. It is also to acknowledge this territory's significance for the Indigenous peoples who lived, and continue to live, upon it – people whose practices and spiritualities were tied to the land and continue to develop in relationship to the territory and its other inhabitants today.

3. Approval of Agenda

- Approved with no changes

4. Approval of Minutes from May 5, 2022

- Approved with no changes

5. Call for Conflicts of Interest / Respectful Communication

- No conflicts announced

6. Women's Financial Empowerment Program Presentation – Resolve Counselling

7. Action Items

7. A. KFACC Mentoring/Onboarding/Chair in Training Discussion

- The Administrative Group discussed succession planning for all of the Workgroups in KFACC so that someone is comfortable and ready to step into the role of Chair when someone else steps back i.e. Co-Chair or Chair in Training. This will maintain the continuity of the communication and work plan of the group
- Need more representation at the table. We do not have active representation from all signatory partners and we need additional community group representation
- Working on a grant application for an Outreach Coordinator as we need more active representation
- Anna will draft a letter to send out to the agencies to identify their representative to KFACC on a yearly basis
- Anna drafting a Welcome Kit for community groups and members
- Anna to resend out a survey regarding meeting format – via ZOOM, in person or hybrid
- “It is too early to presume comfort with in person meetings”
- “If hybrid we will need a facility with audio/visual equipment and someone to facilitate and manage the tech”

7. B. Common Consent Form Development Discussion

- This will be the major focus of the Strategic Plan Workgroup moving forward, along with updating the safety plans. Must be user friendly (with a drop down menu if possible) and offer value to clients
- Lillian got the form from London and will send out
- “Different agencies have their own and they are all structured differently – the Workgroup will look at the requirements and draft one”

8. New Business

8. A. Workgroup Budget Timelines

- We have received the budget times from the EAC and Diversity Workgroups
- Waiting on the Strategic Plan Workgroup
- Will the Protocol Workgroup be utilizing its budget this year?

9. Budget Update

- KCCU Account balance as of 01/31/2022 is \$11,380.00
- After taking the two \$500.00 grants for Sisters in Spirit and Orange Shirt Day out of the budget, there is \$12,478.39 left in the budget YTD (not consolidated to the ledger)

10. VAWCC Update

- Death Review Survey

11. KFACC Equity Update

- We are writing a grant to try and get funding for an Outreach Coordinator
- We need to review the Workgroups from an equity lens – what are they doing from an equity perspective?

12. Workgroup Updates

- **KAVAC**
 - Met last week - Moving forward with hybrid meetings
 - If you have contact with survivors who have an interest in advocacy please have them contact Deidre or Rifaa
 - KAVAC meetings are the fourth Thursday at 6:30 PM
 - They are moving forward with training – would like to piggyback on agency and community involvement and training if possible
- **Education Advocacy & Communication (EAC) Workgroup**
 - Meeting next week
 - TEND training is booked for October 26 with a cost of \$50.00 plus fee per person = \$54.06
 - Have developed a Ride Share Safety Program in both English and French and have been sharing on social media and at SLC and Queen's
- **Protocol Workgroup**
- **Strategic Plan Workgroup**
 - Finalizing the TOR at the next meeting
 - Finalizing the budget timeline at the next meeting
 - Looking to connect with rural areas
 - Focus on common consent form and safety planning
 - A from SACK has joined
 - Looking to the grant to hire an Outreach Coordinator
- **Diversity Workgroup**
- **Administrative Workgroup**
 - Meeting on the 16th
 - Discussions ongoing regarding onboarding and mentoring
 - Maryam, Theresa and Anna are working on writing the grant

13. Community Updates

14. Next Meeting

Thursday November 3, 2022 @ 9:00AM - 10:30AM Via ZOOM