



## **KFACC Membership Meeting**

**Thursday April 13, 2017, 9:00 AM – 11:00 AM**  
**The Community Room, Kingston Police Headquarters**  
**705 Division St, Kingston, ON.**

### **MINUTES**

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#### **Attendees:**

**Donna Forster, Margot Coulter, Elayne Furoy, Colleen Fairholme, Lousanne Rode, Julie Vanden Akker, Julia Fournier, Kevin Raison, Sean Bambrick, Barbara Hough, Kim Graham, Bailey Gerrits, Rebecca Rapoport, Terri Kennedy, Deb Kinder, Kathy Thompson**

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**Welcome and Introductions:** *Donna Forster, ED K3C, Co-Chair KFACC*

#### **1. Approval of Minutes from March 23, 2017**

- Approved with no changes

#### **2. Approval of Agenda**

- Approved with no changes

#### **3. Working Groups Discussion**

##### **3.1. Protocol Workgroup – Existing Group**

- Workgroup is on hold until KFACC's restructuring is completed
- Suggested next focus – updating the language of the Protocols to address diversity
- Must reach out to the Agencies to update content
  - Changing content vs changing language

#### **Consensus:**

- Funding towards language change update by contracting out task
- Target ARAO training in the Fall
  - Offers a different perspective/lens on how to do work while being inclusive
  - Smaller group ARAO training for Signatory Partners
  - Larger group ARAO training for broader membership

- Deb Kinder to check with Beth Jordan (Adobe Consulting) and the 519 Community Center regarding training in the fall for several days – potential dates and cost.
- Deb Kinder has asked to be on this workgroup

### **3.2. Safety Planning Workgroup – Existing Group**

- Have completed the Checklist (point's red flags) which can be used by any agency
- Ongoing discussion on content for replacing the Police handout books for victims
- Drafting content for Rack Cards
- Have narrowed down to the CLEO Plan and are identifying gaps in the plan that are specific to the Kingston area. Going forward will be looking at methods to fill the identified gaps.
- Discussion on limiting the size of the Individual Safety Plan to keep it from becoming intimidating to the victim

#### **Consensus:**

- KGH should have a representative on the Safety Planning Workgroup
- Does safety Planning fit into another Workgroup?
  - The Workgroup will continue as is and reassess after completion of the Safety Plan
  - The Workgroup will present to the larger membership in a year from now

### **3.3. Diversity Workgroup – New Group**

- Lead will be chosen after the workgroup has formed
- The group will reach out to other communities
  - LGBTQ+/Aboriginal/Disabled/Queen's/SLC/DSB's
- Part of the workgroups job will be to ensure that the other groups do not lose sight of the different communities
- Will provide outreach training for the community
- Will provide Agency training
- Will report back to the larger group
- Cross over to the Protocol Workgroup i.e. diversity language in the protocols

#### **Consensus:**

- ARAO Training to be scheduled for the Fall (see Protocol Workgroup above)
- Will look into "Train the Trainor" to develop locally based training platforms
- Will use funding to support grassroot groups in the community - \$500 - \$800 grant per group i.e. Teens/Schools/Aboriginal
  - Will help identify groups and help to manage campaign

#### **Workgroup Members:**

Elayne Furoy, Deb Kinder, Bailey Gerrits

### **3.4. Communication & Media Workgroup – New Group**

- Lead will be chosen after the workgroup has formed
- Will focus on public relations for the Agencies and KFACC
- Have a media spokesperson for KFACC to address news, events and issues as a group; report in a responsible way
- Go into schools / tradeshow with information regarding all Agencies
- Develop the KFACC website as a “communication hub” for community events and education i.e. Post webinars on website - External resources for education, Lunch N’Learns (video tape and post them), Live training sessions via webinar etc.
- Bailey Gerrits has resources regarding media reporting and training (Octivia/Use the Right Words)

#### **Consensus:**

- Will hold a Media Training session in the Fall and drive it through KFACC
  - Pam Cross – local social activist/lawyer

#### **Workgroup Members:**

Donna Forster, Anna Armstrong, Bailey Gerrits

### **3.5. Public Education & Advocacy Workgroup – New Group**

- Lead will be chosen after the workgroup has formed
- Will focus on increasing awareness and creating campaigns

#### **Consensus:**

- Developing a Human Trafficking Emergency Response for Kingston and Area will be first focus

#### **Workgroup Members:**

Kevin Raison, Kim Graham, Julia Fournier, Rebecca Rappeport, Colleen Fairholme, Julie Vanden Akker

### **3.6. Workgroups Administrative**

- Send the membership an invitation to join the workgroups
- Send out the contact information to the various workgroups

## **4. Community Updates**

## **5. Next Meeting**

**Thursday May 11, 2017 @ 9:00AM - 10:30AM**

**Kingston Police Force Headquarters, 705 Division St, Kingston, ON**

**Speaker: Kathy Thompson, K3C – Safety Planning Workgroup Updates**