



**KINGSTON FRONTENAC**  
**Anti-Violence Coordinating Committee**  
*working together to decrease domestic and sexual violence*

## **KFACC Membership Meeting**

**Thursday May 3, 2018, 9:00 AM – 10:30 AM**

**The Community Room, Kingston Police Headquarters**

**705 Division St, Kingston, ON.**

### **MINUTES**

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**Attendees:**

Kim Irvine-Albano, Antje McNeely, Brea Hutchinson, Julie Vanden Akker, Kim Graham, Lousanne Rode, Lisa Fox, Julie Parent, Debbie Klassen, Jane Lewis, Jean Quinn, Elayne Furoy, Margot Coulter, Kevin Raison, Tara Reid

**Regrets:**

Pam Havery, Sarah Hynes, Katie Clarke, Sharon Ash, Kathy Reid, Kathy Brunelle, Barbara Hough, Michelle Zigman, Elizabeth Stevenson, Shane Wannamaker, Sgt. Moore, Kelly Rathwell, Colleen Fairholme, Michele Arsenault, Terri Kennedy, Kathy Thompson, Gaitree Oogarah, Tamara White, Kathy Cabral, Bianca Mash, Larissa Donovan, Elizabeth Peterson

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**1. Welcome and Introductions:** *Kim Irvine-Albano, Resolve, Co-Chair KFACC*

**2. Approval of Agenda**

- Add vote re: July and August meetings

**3. Approval of Minutes from March 1, 2018**

- Approved with no changes

**4. Call for Conflicts of Interest / Respectful Communication**

- No conflicts announced

**5. Presentation: Dr. Newman and Dr. Brogly, Kingston Women's House of Recovery**

- Lousanne Rode to send presentation to Anna to be forwarded to the Membership

**6. Action Items from March 1, 2018 Meeting**

**6. A. ARAO Training**

- Beth Jordan ARAO 2 day training set for June 18 and 19, 2018.
- Kingston Police Station Community Room, 705 Division Street, Kingston, ON
- 40 attendees – 1 member per Agency then open
- Eventbrite invitation to be set up when information finalized

## 6. B. Social Media Training

- Brea will send the information to the Communication & Media Workgroup to follow up on.

## 6. C. Vote re: Meetings July and August 2018

- Membership voted to not have meetings in July and August 2018

## 7. Workgroup Update

- **Safety Planning Workgroup**
  - ⇒ Draft in process.
  - ⇒ Meeting to be scheduled.
- **Diversity Workgroup**
  - ⇒ Creating general meeting guidelines for community
  - ⇒ Looking at holding a Lunch N Learn in the Fall re: creating safe and inclusive spaces at the agencies and KFACC
- **Communication & Media Workgroup**
  - ⇒ Needs a new Chair and additional members. Anna to send out request to the membership.
- **Public Education & Advocacy Workgroup**
  - ⇒ Looking at feedback from the HT Knowledge Exchange and will be holding follow up training this fall re: educational component, response tree
  - ⇒ Looking at advocacy aspects
- **Protocol Workgroup**
  - ⇒ Will be holding training in October 2018 and January 2019 that will be open to all members. Training will be focused on the actual protocols and what they provide the community.
  - ⇒ Looking to translate the protocols to French. Looking into grants.
- **KAVAC**
  - ⇒ Working on timeline for 2018
  - ⇒ Anna to send Terms of Reference (and example)/Budget Timeline Plan templates to Jean
- **Administrative Workgroup**
  - ⇒ ARAO setup
  - ⇒ Require Workgroup timelines and budgets for June

## 7. Community Updates

## 9. Next Meeting

**Thursday June 7, 2018 @ 9:00AM - 10:30AM**  
**Kingston Police Force Headquarters in the Community Room,**  
**705 Division St, Kingston, ON**