



KINGSTON FRONTENAC
Anti-Violence Coordinating Committee
working together to decrease domestic and sexual violence

KFACC Membership Meeting

Thursday November 2, 2017, 9:00 AM – 10:30 AM

The Community Room, Kingston Police Headquarters

705 Division St, Kingston, ON.

MINUTES

Attendees:

Antje McNeely, Jean Quinn, Kathy Cabral, Jane Lewis, Michelle Zigman, Terri Kennedy, Julie Parent, Kim Irvine-Albano, Kim Graham, Elayne Furoy, Kevin Raison, Lousanne Rode, Colleen Fairholme, Elizabeth Stevenson, Shane Wannamaker, Sgt. Moore

Regrets:

Donna Forster, Pam Havery, Michele Arsenault, Julie Vanden Akker, Brea Hutchinson, Sarah Hynes, Margot Coulter, Katie Clarke, Sharon Ash, Kathy Reid, Kathy Brunelle, Bailey Gerrits, Barbara Hough, Kathy Thompson,

1. Welcome and Introductions: *Antje McNeely, KPF, Admin Group KFACC*

2. Approval of Agenda

- Approved with changes. Add 8. – Dandelion Initiative Request to Join KFACC

3. Approval of Minutes from October 5, 2017

- Approved with no changes

4. Call for Conflicts of Interest / Respectful Communication

- No conflicts announced

5. Action Items from October 5, 2017 Meeting

5. A. ARAO Training

- Update from the Diversity Workgroup regarding the budget for ARAO training with Beth Jordon:
 - The Diversity Workgroups \$2000.00 budget has already been earmarked for other project therefore the funding for bringing in Beth Jordon will have to come from somewhere else.

- The Diversity Workgroup suggests we contact OAITH as they already have good training available online (from a shelter perspective) and to ask inquire about more generalized training.

Contact:

Member Relations, Government Relations, Community Stakeholders and Sponsorship Opportunities:

Marlene Ham, Provincial Coordinator

marlene@oaith.ca

416-977-6619 ext. 103

Or

Training, Education, Resources and Research:

May Lui, Training & Resource Coordinator

training@oaith.ca

416-977-6619 ext. 102

- The Diversity Workgroup would like to have basic ARAO training a pre requisite for staff and to set up the ARAO training online with a two tier approach i.e. Front Line and Leadership
 - Invite other organizations to offset costs i.e. coordinate with Napanee and Belleville?
 - Organize an introductory session next spring and budget for full training in the fall of 2018?

5. B. Anonymous Letter re: FACSFLA

- Donna Forster has drafted the letter to FACSFLA and it is being sent out early next week.
- Antje McNeely has contacted Steve Woodman (ED, FACSFLA) and he has received the letter.
- The Administrative Workgroup will be following up and will bring updates back to the Membership.

5. C. Workgroup Terms of Reference and Budget Planning

- The Administrative Group is drafting a Terms of Reference template for the Workgroups and it will be sent out early December 2017.
- Each Workgroup needs to let Donna know their budget use by December 2017.

5. D. Community and Survivor Members on the Administrative Workgroup

- Discussion on topic this will take place at the next Administrative Workgroup meeting.

6. Workgroup Updates

- ***Safety Planning Workgroup***
 - ⇒ No update at this time
- ***Diversity Workgroup***

- ⇒ Working on guidelines on how to hold meetings that are open and accessible i.e. how to involve Community Members who are not affiliated with the Agencies.
- ⇒ Would like to have representation from the Indigenous Community the LGBTQ+ Community and more representation from Survivors.
- **Communication & Media Workgroup**
 - ⇒ The Pam Cross workshop was well received – most people would have preferred a full day.
 - ⇒ The case study is being reviewed and streamlines and work on the video will begin in early 2018. We need representation from the Agencies for the video at that time.
 - ⇒ The KFACC Social Media Survey has been sent out, please take a few minutes and complete it.
 - ⇒ Their budget is being used to produce the video and potentially podcasts.
- **Public Education & Advocacy Workgroup**
 - ⇒ Will be hosting a 2 to 3 hour Knowledge Exchange for Agencies in January 2018 held at KCHC to identify gaps in service.
 - ⇒ Continuing to develop the Response Tree focusing on how to seamlessly manage
 - ⇒ Hoping to go forward with a Human Trafficking protocol in fiscal 2018 (there is no Human Trafficking funding from Ottawa to Durham).
 - ⇒ The Frontenac Paramedics are joining the Workgroup.
 - ⇒ Their budget will be used for printing cost for the Knowledge Exchange and the Response Tree.
- **Protocol Workgroup**
 - ⇒ Links on the website have been removed.
 - ⇒ Needs Workgroup members – sending out an email request to the membership.
 - ⇒ Not sure what the budget will be used for, but are looking to hire to have the Protocols looked at from an ARAO perspective.
- **KAVAC**
 - ⇒ Jean is asking about C&M Workgroup video participation and to extend an invitation to join KFACC.
- **Administrative Workgroup**
 - ⇒ Each Workgroup need to draft Terms of Reference of to follow the Ministry mandate.
 - ⇒ Need to know by December what the Workgroups are planning for their budgets.
 - ⇒ Following up on the FACSFLA letter.

7. Community Updates

8. Dandelion Initiative Request to Join KFACC

- Anna to send an invitation to Larissa Donovan (a board member and the community

lead for Dandelion in Kingston and region) to inquire if she would be available to do a short presentation (15 minutes) at the meeting in December or January to outline what the organization does and how it would fit with KFACC.

9. Next Meeting

Thursday January 4, 2018 @ 9:00AM - 10:30AM

Kingston Police Force Headquarters in the Community Room,

705 Division St, Kingston, ON